

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI

GENERAL ADMINISTRATION DEPARTMENT

LEVEL-II, A-WING, DELHI SECRETARIAT

I.P. ESTATE, NEW DELHI -110002

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F. No. 53/845/GAD/CN/2026/ 2888-2899

Dated: 15/05/2026

ADVISORY

Sub: Advisory regarding adoption of Work From Home arrangements and online work systems for saving fuel

In pursuance of the appeal made by the Hon'ble Prime Minister of India for saving fuel, all Departments, Autonomous Bodies, Local Bodies and PSUs under GNCTD are advised to adopt Work From Home arrangements for officers and employees for two days in a week, i.e., every Wednesday and Saturday, wherever feasible.

The Heads of Departments concerned may take appropriate measures for implementation of the above arrangements, keeping in view the functional requirements of the Department and ensuring that official work and public service delivery are not adversely affected.

All Departments are also advised to encourage virtual meetings, video conferencing and digital coordination mechanisms so as to minimise non-essential travel and save fuel.

The above advisory shall not extend to Hospitals/ health establishments, Electricity, Water, Sanitation and related municipal services, and other essential/emergency services.

This issues with the approval of the Competent Authority.


Pradeep Tayal
Joint Secretary (GAD)

F. No. 53/845/GAD/CN/2026/ 2888-2899

Dated: 15/05/2026

Copy to:

- i. Secretary to Hon'ble Lt. Governor, Lok Niwas, Delhi-54
- ii. Secretaries to Hon'ble Chief Minister, Delhi Secretariat, New Delhi
- iii. Secretaries to all Hon'ble Ministers, Delhi Secretariat, New Delhi
- iv. Secretary to Hon'ble Speaker, Delhi Legislative Assembly, Old Secretariat, Delhi-54
- v. Staff Officer to Chief Secretary, Delhi
- vi. All ACS, Pr. Secretaries, Secretaries, HODs, and Heads of Autonomous bodies, GNCTD
- vii. Commissioner, Municipal Corporation of Delhi
- viii. Chairman, New Delhi Municipal Council
- ix. Vice Chairman, Delhi Development Authority
- x. Chief Executive Officer, Delhi Cantonment Board
- xi. Deputy Secretary (I.T.), Department of Information Technology, GNCTD – to place a copy of this order prominently on the website of GNCTD
- xii. Guard File



Pradeep Tayal

Joint Secretary (GAD)