

GOVERNMENT OF NCT OF DELHI
GENERAL ADMINISTRATION DEPARTMENT
2ND LEVEL, 'A' WING, DELHI SECRETARIAT
I.P. ESTATE, NEW DELHI-110002

F.No.18/21/2024/e-HRMS/GAD/Admn./ 22713

Dated :- 07/05/2024

OFFICE ORDER

Sub: **Implementation of e-HRMS project for IAS/DANICS/DSS and Steno cadres of GNCT of Delhi**

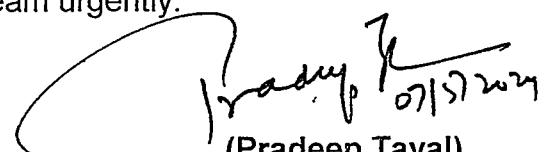
Services Department, GNCT of Delhi is implementing the e-HRMS project for IAS/DANICS/DSS and Stenographer cadres in GNCT of Delhi, through DoPT/NeGD in all departments of GNCT of Delhi. Services Department is first implementing a pilot run of this project in 03 departments, namely Services Department, GAD, Land & Building Department, before rolling out implementation of e-HRMS 2.0 in all departments of GNCT of Delhi.

In this regard, Shri Mahabir, Section Officer, GAD, has been nominated as Nodal Officer for e-HRMS project in General Administration Department. A team of the following officials is attached with the Nodal Officer, e-HRMS, to assist him :-

- (1) Shri Nitish Bhardwaj, Asstt. Section Officer, Admn. Branch, GAD
- (2) Shri Manav Shakya, Data Processing Assistant, GAD

A template/proforma required for populating employee data on e-HRMS 2.0 provided by the Services Department, GNCTD, is enclosed. Dealing Assistants of IAS, DANICS, Gr.I/DSS/PPS/PS, Gr.II/DSS, Gr.III/DSS, Gr.IV/DSS, Gr.II Steno, Gr.III Steno seats, Admn. Branch, GAD, are directed to provide the requisite information pertaining to their respective seats in the proforma, to the above team urgently.

Encl.: as above


(Pradeep Tayal)
Dy. Secretary (GAD)/HOO

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Copy forwarded to:-

- (i) PS to Addl. Chief Secretary (GAD)
- (ii) PPS to Spl. Secretary (GAD)
- (iii) Shri Mahabir, Section Officer/Nodal Officer, e-HRMS, GAD
- (iv) Shri Nitish Bhardwaj, Asstt. Section Officer, Admn. Branch, GAD
- (v) Shri Manav Shakya, Data Processing Assistant, GAD
- (vi) Dealing Assistants - IAS, DANICS, Gr.I/DSS/PPS/PS, Gr.II/DSS, Gr.III/DSS, Gr.IV/DSS, Gr.II Steno, Gr.III Steno seats, Admn. Branch, GAD
- (vii) Guard File


(Pradeep Tayal)
Dy. Secretary (GAD)/HOO

Suptadmn. /1223

