

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
GENERAL ADMINISTRATION DEPARTMENT
(ADMINISTRATION BRANCH)
LEVEL-II, 'A' WING: DELHI SECRETARIAT: NEW DELHI

No. 1B/7325/GAD/Admn./2023/ 9495

Dated: 17/03/2025

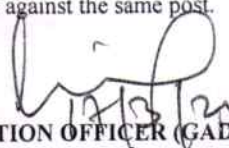
OFFICE ORDER

Sanction of the Competent Authority is hereby conveyed for grant under mentioned leave to the following Officer(s):-

Sl. No.	Name (Sh./Smt.)	Branch	Nature of Leave	Duration		No. Of Days	Leave Credited on 01.01.25	Balance Leave
				From	To			
01.	Manoj Kumar Rastogi, PS	Home	EL	16.12.24	27.12.24	12	EL: 15 HPL: 10	EL: 300+15
02.	K.Madhu Lata, PS	Home	EL	02.12.24	04.12.24	03	EL: 15 HPL: 10	EL: 300+15
				26.12.24	27.12.24	02		
03.	Bhupendra Singh, S.O	Home	EL	30.12.24	31.12.24	02	EL: 15 HPL: 10	EL: 300+15
04.	Manav Shakya, DPA	GAD	EL	06.03.24	07.03.24	02	EL: 15 HPL: 10	EL: 43
05.	Anita Maithani, PS	CMO	EL	23.12.24	24.12.24	02	EL: 15 HPL: 10	EL: 76
				22.01.25	04.02.25	14		
06.	S. Anand, S.O	Home	EL	23.12.24	27.12.24	05	EL: 15 HPL: 10	EL: 300+06
07.	Sanjeev Kumar, PS	Finance	EL	10.12.24	13.12.24	04	EL: 15 HPL: 10	EL: 300+15
08.	Ms. Madhu Vashisth, AAO	PWD	EL	23.12.24	31.12.24	09	EL: 15 HPL: 10	EL: 300
				01.01.25	03.01.25	03		
				17.02.25	28.02.25	12		
09.	Sunita Chauhan, PS	DCW	EL	23.12.24	31.12.24	09	EL: 15 HPL: 10	EL: 300+15
10.	Balwant Singh Negi, PS	O/o Fin. Comm.	EL	17.02.25	21.02.25	05	EL: 15 HPL: 10	EL: 310
11.	Vinay Kumar, PPS	GAD	EL	28.01.25	29.01.25	02	EL: 15 HPL: 10	EL: 300+11
				10.02.25	11.02.25	02		
12.	Ramesh Chand, PPS	O/o Min.	EL	21.01.25	24.01.25	04	EL: 15 HPL: 10	EL: 300+11
13.	Krishna Manchanda, PS	O/o Min.	EL	20.01.25	28.01.25	09	EL: 15 HPL: 10	EL: 300+04
14.	Narendra Singh Yadav, SO	O/o CS	EL	06.01.25	10.01.25	05	EL: 15 HPL: 10	EL: 300+01
15.	Atul Makker, SO	GAD	EL	27.11.24	29.11.24	03	EL: 15 HPL: 10	EL: 300+15
				26.12.24	27.12.24	02		
16.	Hemant Kumar Adlakha, Sr. AO	GAD	EL	02.12.24	06.12.24	05	EL: 15 HPL: 10	EL: 300+15
17.	Shyam Prakash, SO	GAD	EL	19.11.24	22.11.24	04	EL: 15 HPL: 10	EL: 300
				17.01.25	31.01.25	15		

Certified that the above officer(s) is likely to return to the same post and station on expiry of leave sanctioned to him/her.

It is also certified that but for him/her proceeding on leave the above officials would have continued to work against the same post.


SECTION OFFICER (GAD)

No. 1B/7325/GAD/Admn./2023/ 9495

Dated: 17/03/2025

Copy forwarded for information and necessary action to:-

1. The DDO, GAD, GNCT of Delhi
2. Official Concerned
3. Guard file.


SECTION OFFICER (GAD)